

**Dissemination and Disclosure of Constituent Information
Appendix A**

CONSTITUENT INFORMATION REQUEST AND CONSENT FORM

INSTITUTE ADVANCEMENT
RENSSELAER POLYTECHNIC INSTITUTE

Date: _____

I have read the policy on Disclosure and Dissemination of Constituent Information and will adhere to the policy with respect to the information I am requesting. I understand that I am to use any and all information I receive pursuant to this request for Institute purposes and specifically only for the intended use stated below, and not for any commercial private use.

Information requested:

Specific intended use:

Requestor's signature

Institute Advancement approval signature

Requestor's printed name

Approver's printed name

Requestor's address (include e-mail)

Date approved

Output Format (select one): Text delimited MS Excel Spreadsheet Hard Copy

Fax or return signed forms to:

Rensselaer Depts & Organizations:

Marie Carroll, Advancement Strategy, Services & Infrastructure
Hedley Building
Fax: 518-276-8647 Phone: 518-276-8546

Alumni Groups & External Organizations:

Geoff Seber, Office of Alumni Relations
Heffner Alumni House
Fax: 518-276-4081 Phone: 518-276-2324