Process for Reinstatement to Full Recognition by a Fraternity or Sorority

- **What Reinstatement means** – a fraternity or sorority that receives a sanction of Disciplinary Suspension shall have the opportunity to seek reinstatement of that Chapter to full recognition with all rights and responsibilities associated with such recognition. In order to seek reinstatement, a Chapter must acknowledge full responsibility for its actions leading to Disciplinary Suspension and accept all sanctions that might also be included as part of the suspension itself. Eligible Chapters must petition the Dean of Students to have its full recognition reinstated and include in its petition a written response for items listed in the Reinstatement Petition Contents. Reinstatement will be based on the written responses contained in the petition, is subject to no further appeal, and is determined solely by the Dean of Students or designee.

- **What Reinstatement does NOT mean** – the reinstatement process will not compromise nor review sanctions issued by a judicial board or hearing officer assigned to the case. Reinstatement will not reduce any sanction other than the length of the Disciplinary Suspension. Disciplinary Probation will remain in effect for the duration of the assigned length of the disciplinary sanction. The petition process may only be used once and is not subject to further deliberation beyond the petitions’ contents.

- **Reinstatement Petition Contents** – the petition must address each item as listed below. If attachments are included, they must be linked to the petition content and listed as an appendix to the main petition.

  - Statement affirming an alcohol ban¹ for the chapter
  - Statement affirming a permanent live-in² advisor, effective ________________.
  - Provide a detailed explanation as to the steps taken by the Chapter to assure that all violations are addressed and no longer a part of the Chapter’s culture
  - Identify in sequential implementation order the corrective steps addressing the Chapter’s recruitment effort (rush), new member education process (pledging) and the degree of adherence to Inter/National regulations and policies

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¹ The Chapter shall impose an alcohol ban for a minimum of five (5) years. After the five year period, the Chapter may petition the Dean of Students to remove the ban if evidence is presented to assure compliance with all Institute, NYS, IFC and Panhel laws, rules and regulations. The decision to remove an alcohol ban is at the sole discretion of the Dean of Students.

² If a chapter based on financial and/or structural limitations is deemed incapable of supporting a live-in advisor, the Dean of Students Office shall exercise discretion for meeting this requirement IF the chapter agrees to periodic inspections of the Chapter’s common areas and annexes by the Assistant Dean of Students, Office of Fraternity and Sorority Affairs.
☐ State the name and responsibility of the Chapter Advisor, role alumni play in meeting Chapter’s needs, and the role of the house corporation to address the infrastructure and building needs of the Chapter.

☐ Implement a reporting procedure to comply with the Five-Star process and include tabulated results for community service, philanthropy, membership and leadership each semester.

☐ Implement a year to year leadership transition plan and involve new and continuing members in the Chapter’s leadership structure.

☐ If applicable, revise Chapter’s by-laws and/or amend Chapter’s constitution to assure violations will not be repeated.

☐ If applicable, revise Chapter’s housing/lease contract and have members’ sign the agreement that acknowledge compliance with reinstatement principles in the petition.

Submit completed petition and attached documentation, if applicable, to the Dean of Students Office no sooner than three (3) months into the organization’s Disciplinary Suspension.

The Dean of Students Office will review, modify and/or amend, in consultation with Chapter’s leadership, the petition within four (4) to six (6) weeks, then issue its decision to the petitioning organization. Once an official decision has been issued, there will be no further forms of appeal.

APPROVED BY: 

EFFECTIVE DATE: ____________

______________________________ Date ______________________________ Date
Assistant Dean of Students, OFSA  Dean of Students

______________________________ Date ______________________________ Date
Chapter President  Chapter Advisor

President, Alumni Council or Date
House Corporation