### Attendees

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Meeting began a little after 10am in Room 104 in the Lally Hall. After welcome from President Mark Anderson, each delegate introduced themselves. Reports from DOSO, IFC, Panhel, and AIGC followed.

**DOSO Report: Brian Dominguez**
- Chi Phi is celebrating its 125th this weekend
- Grades were great for the fall semester, many above a 3.0. “Jerry” supplemented the report with an archive of the fraternity grades and as compared to the all mens’ average over the last decade. The trends showed an increase in the average GPA (0.15 increase since 1992) and that the difference between the fraternities and the all men’s average had decreased. (It was suggested to include the Panhel grades in the history and also to add to create a gender neutral synopsis).
- The Greek Chapter audits were completed – no real problems
- The Rensselaer Awards of Excellence reception will be this afternoon. Only 15 groups applied for the awards. Brian hopes to work with the IFC to revise the awards program. Mark Anderson reminded everyone of Roger Mike’s prior work on the chapter assessment and recognition process that was shelved while the Relationship Statement process was being completed. The work to date focused on adapting the “5 Star” program to fit the relationship statement format and encourage assessment of DOSO and Alumni performance as well.
- Brian discussed the Grade Hold program and how it works. Jay Webb from Zeta Psi had adapted an enrollment form to have the pledges sign it to cover the full period of time that the student is at RPI rather than signing it each semester. Brian committed to getting the full set of documents sent out to the advisors. Jerry committed to posting the draft documents on the AIGC website. Each document should be adapted to the particular chapter and reviewed with DOSO before final template is used.
- Brian was asked about Student Orientation and FYE help from the Greeks and alumni. The schedule is set, but Brian having just started and working through the audits, awards and getting gup to spped has not had time to focus on SO yet. That is next on his agenda.
  - July 9-10, 11-12, 16-17, 18-19 and August 18-19. On the second day (Thurs and Sat) 9-11am is the Resource Center table in the Great Hall of DCC and 10:30-11 Meet the Greeks w/parents – need 2 alumni for these sessions and a display setup
- Brian requested to get the summer house manager contact to ensure they have someone available to contact is problems over the summer.
- Mark Smith mentioned that since the fall no other major neighbor problems occurred. Some incidents were more related to non-Greek apartments. A rumble on 12th street recently involved no Greeks, but the papers and TV were calling DOSO about the Greek raucus. DOSO is constantly fighting the press so be aware of your chapter actions. TKE has a 2 year suspension and a 3 year probation to follow that for alcohol policy violations. They have been through the judicial system and appeal and were found guilty of serving underage (High School athletic recruit among them). Mark also mentioned they were able to effectively work with some advisors to take some proactive actions to avert bigger problems for the chapter by dealing with individuals first.
- Mark was asked about the recent article about neighbor coalitions joining into a larger group to address zoning and neighbor problems. Mark commented that as part of the RPI construction – esp. along College Ave – that several town meetings have been held to get neighbor involvement in the planning process and for information. They have become opportunities to voice/vent publically long time held opinions. Some things that involve Greeks are many years old and not really applicable now. As a side, Mark said the several chapters using off duty police officers at parties has helped a lot in relations and event issues. Zeta Psi stated it has helped particularly well with the situation with one of their neighbors.

**IFC Report: Greg Mann IFC Executive VP**
- IFC Community Clean up day will be April 27 (tomorrow). They mandated that 30% of the chapter membership participate.
- They are working on faculty relations by planning an event for the fall term.
• The IFC has implemented a Summer/Winter break management policy to the security and safety of the chapter houses. It focuses on property, parties, and noise.
• The IFC adopted a new social policy. The wording is cleaned up and restates and educates the chapters of the FIPG policies. Enforcing the rule better will come in the fall.
• Greg and DOSO responded to questions about 3rd party vendors. IT is still on the table and may be room for movement now that the local ACB rep retired and new person is in office. Norris Pearson gave a little history of the investigations. Brian will contact the liquor control board and attempt to reestablish a dialogue for 3rd party vendor.

Panhel: Greg Mann for
• The Panhel has just completed revising their bylaws and policies. Much effort was put in to resolving contradictions in wording and conflicts with National bylaws – especially with rush and judicial.
• This year there are a lot of seniors, so the quotas for next year may be interesting. They would like to expand, but the numbers are currently not there to support another sorority.
• Discussion about the MTV shows fraternity and sorority at SUNY Buffalo. They are locals and no national organizations would allow. Many alumni had not heard or seen the shows. They say rush numbers are up at Buffalo, but the drop out rate is higher as well. Will this have an impact on us with incoming freshmen? It might in that it may be interested in finding out about Greek life, but may come in with the wrong expectations. Ray Lutsky mentioned that in the Syracuse University newspaper state it is “about as real as any other reality TV show.”

AIGC Workshop: Jay Webb Emergency Planning/Risk Management
Jay presented a summary of the information and training guides he has been assembling. This is information that was taken out of the Relationship Statement and helps to highlight some zoning, code, and safety policies to which chapters should be adhering. Each item includes some reference vendors for help, so if any chapter has other reliable contacts, they would be appreciated. The topics include:

• Purpose of Guidelines
• Notice Concerning Liability
• Emergency Planning and Preparedness
• Fire Alarm Systems
• Exit Route Diagrams
• Emergency Evacuation Drills
• Marking Means of Egress (Exit Signs)
• Egress Illumination (Emergency Lights)
• Portable Fire Extinguishers
• Cooking Exhaust Hoods
• Fire Related Construction
• General Safety
• Food Service Sanitation
• Vermin Control
• Automatic Sprinklers

It is hope that workshop slides or training guides will be developed to help disseminate the detail information in the guide. From the Advisor meeting in January, RSE had sent out their crisis management plan. Mark Anderson mentioned this sharing of best practices and education to issues that may not be known or well understood is exactly the kind of things the AIGC can help facilitate and can strengthen the Greek system at Rensselaer.

News from the RAA and RPI
There is a Fall Athletic Alumni Reunion being planned for September 19th. This is intended to be the beginning of a revival of a fall homecoming. Depending on how the athletic reunion goes, the RAA will hope to grow this event. They will likely ask the IFC and Panhel to do something or to coordinate their own alumni events for that weekend. IT can help provide the alumni with something else to do when they
come back and begin that it is during rush may be a way to have alumni back to positively help with recruitment.

The EMPAC new director will start having theatric events this fall. The new building will have ground breaking sometime in spring of 2004. The Biotech building is moving along quickly now.

Troy property taxes are likely to rise ~36% from the school taxes. (At the time of the writing, the school board had just passed another revenue generator by levying a 2% tax on phone, cable, and gas & electric utility use 5/7/2003)

Relationship Statement Update: Mark Anderson
Mark presented an overview of the process we have been through the past few years with the Relationship Statement (RS). The final document is now ready for the approval process – no longer for comment. As a part of the revision and a means to keep the relationship more timely, a 2 year review/renew process was implemented into the RS. Some of the key things in the new document are: simplified the text for fire and safety; AIGC will provide training support; minimum liability insurance coverage required raised to $2 million; a 10 week pledge/new member program period; a 2 year review process. A reminder is that it takes 2/3 to ratify and once passed all Greek organizations must adhere to the relationship.

Motion: Move that the AIGC accept the April 26th draft of the RS (with the minor typo corrections and assurance of all member chapters listed on the signatory page) to put the document up for adoption vote and encourage chapters to vote in the affirmative. Motion passed unanimously

Proposed schedule for implementation of resolution
4/26 Final draft accepted and to post as soon as possible on the DOSO website (post typo correction)
5/10 Send out the cover letters and document to all chapters and alumni representatives. IFC can help facilitate getting copies to the undergraduate chapter. Work should be done with the alumni and undergraduates over the summer and early fall to help involve the stakeholders in the process.
10/15 signoff are due.
1/1/2004 switch to new relationship with 2 year clock starting this date.

A reminder that this is the document for approval. It has been vetted and comments incorporated. An new comments or hard spots can be work as part of the biennial review process.

Volunteers are needed to help with training guides, the RS review committee, the Greek Hold program, and awards/assessment program. The RS is a two way street and partner oriented. It was suggested that a town meeting be held for Q&A on items.

Elections
Mark Anderson proposed a slate of officers for the AIGC that was a reelection of the current Board. The slate was:
President: Mark Anderson, RSE
VP Administration: Rusty Gordon, Chi Phi
VP Finance: Eddie Chin, Sigma Phi Epsilon
VP Communications: Jonathan “Jerry” Witter, Sigma Alpha Epsilon
VP Member Services and Support: Anne Dodson, Pi Beta Phi
VP Facilities and Risk Management: Jay Webb, Zeta Psi

Motion: Move to Elect the proposed officer slate in total. Motion Passed

Other Business
Question about fund raising from Phi Sigma Kappa. Some help was offered for post meeting discussions. A workshop had been held a few years ago and this would be a good topic to bring up again as several chapters mature for scholarship funds and chapter house renovations. There are things that can be done with tax set asides and with tax deductible donations for educational purposes.
Question on how to improve the attendance. A requirement of the RS is to have representation at the AIGC meetings. Education of this requirement is need for those chapters who rarely attend and potentially present a risk to the entire Greek community. Better meetings and sharing of ideas can also be a motivator for attendance.

Motion: Move to adjourn meeting. Motion passed. Meeting closed at 12 noon.

Action Items

1) Brian to send the RPI Grade Hold program documents to the advisors.
2) “Jerry” to post the RPI Grade Hold program document templates on the AIGC website.
3) Roger Mike/Mark Anderson (?) to coordinate getting alumni volunteers to help with SO in the summer. Dates are:
4) Brian will re-establish a communication with the regional alcohol control board to investigate the 3rd party vendor program. (Norris Pearson may be resource for this effort)
5) Distribute the RS for approval voting. Include cover letters of support for adoption by DOSO and AIGC. Also include the process timeline to show where we have been.
6) Plan a town meeting for RS Q&A. Time in early September. (Anderson/Dodson)
7) Obtain a full listing of snail mail and email addresses and phone numbers for contacting alumni representatives in order to improve attendance and ensure all groups received the RS documents. (Witter)